

e-safety policy

July 2020

Shobana Jeyasingh Dance works with children and families as part of its activities. These include: dance workshops, residencies and creative projects in schools, community groups, cultural partnerships and educational settings.

The purpose of this policy statement is to:

- ensure the safety and wellbeing of children and young people is paramount when adults, young people or children are using the internet, social media or mobile devices.
- provide staff and volunteers with the overarching principles that guide our approach to online safety.
- ensure that, as an organisation, we operate in line with our values and within the law in terms of how we use online devices.

The policy statement applies to all staff, volunteers, children and young people and participants involved in Shobana Jeyasingh Dance's activities.

We believe that:

- children and young people should never experience abuse of any kind
- children should be able to use the internet for education and personal development, but safeguards need to be in place to ensure they are kept safe at all times.

We recognise that:

- the online world provides everyone with many opportunities; however it can also present risks and challenges.
- we have a duty to ensure that all children, young people and adults involved in our organisation are protected from potential harm online.
- we have a responsibility to help keep children and young people safe online, whether or not they are using Shobana Jeasingh Dance's network and devices.
- all children, regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation, have the right to equal protection from all types of harm or abuse.
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare and in helping young people to be responsible in their approach to online safety.

We will seek to keep children and young people safe by:

- appointing an online safety coordinator, currently our Learning Manager.
- providing clear and specific directions to staff and volunteers on how to behave online. This includes engaging online with participants via approved systems (such as school emails or protected online platforms), not interacting with participants via personal social media accounts or saving images, videos or information about participants on personal devices such as mobiles, phones or tablets.
- developing an online participant agreement for use with young people, which will ensure participants use the internet, social media and mobile phones responsibly.

- responding to any incidents of inappropriate online behaviour, whether by an adult or a child/young person. This will follow the same procedure as laid out in our [Safeguarding and Child Protection Policy](#).
- reviewing and updating the security of our information systems regularly and ensuring that user names, logins, email accounts and passwords are used effectively.
- ensuring personal information about the adults and children who are involved in our organisation is held securely and shared only as appropriate.
- ensuring that images of children, young people and families are used only after their written permission has been obtained, and only for the purpose for which consent has been given.
- examining and risk assessing any social media platforms and new technologies before they are used within the organisation.

If online abuse occurs, we will respond to it by:

- adhering to our [safeguarding procedures](#), which are in place for responding to abuse (including online abuse)
- making sure our response takes the needs of the person experiencing abuse, any bystanders and our organisation as a whole into account.
- reviewing the plan developed to address online abuse at regular intervals, in order to ensure that any problems have been resolved in the long term (including training for staff and volunteers when necessary).

Related policies and procedures

This policy statement should be read alongside our organisational policy on Safeguarding and Child Protection policy.

Legal framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. Summaries of the key legislation and guidance are available on:

- online abuse: <https://learning.nspcc.org.uk/child-abuse-and-neglect/online-abuse>
- bullying <https://learning.nspcc.org.uk/child-abuse-and-neglect/bullying>
- child protection <https://learning.nspcc.org.uk/child-protection-system>

We are committed to reviewing our policy and good practice annually.

Policy approved and signed by Moya Maxwell, Executive Director, Shobana Jeyasingh Dance

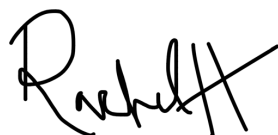
Signature:



Date: 4th August 2020

Policy approved and signed by Rachel Harris, Board Member, Shobana Jeyasingh Dance

Signature:



Date: 30th July 2020

APPENDIX

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